

There is a Paid Tuition Tax Report available on their TADS user account.

1. Direct parent to log-in to secure.tads.com to access account.
2. Once logged in, parent can click on Billing Tab.
3. Above list of Billing Accounts, parent can click "Household Paid Tuition Tax Report"

Home Admissions Enrollment Financial Aid Agreements **Billing** Required Documents

Online access to your accounts allows you to view detailed billing information, make payments and more. To access your account, simply click on your account number, listed below. If you don't see your account

Household Paid Tuition Tax Report

### Accounts - TADS Tuition & Fees

Number	School	School Year
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4. Additionally, parent can find this report by clicking on individual billing account number and navigating to "Reports" sub tab of Billing Account

Invoices Payments Settings **Reports**

#### Reports

- Household Paid Tuition Tax Report
- Billing Summary Report

5. Once Parent clicks on Household Paid Tuition Tax Report, parent will be asked to enter the tax year for which the report is needed

### Household Paid Tuition For Taxes Report

Tax Year

Enter 4 digits tax year

Submit

6. A PDF report will download for the parent to save and print out for their records.

**NOTE that this report will include payments made in a TAX year. This means that payments made over two separate SCHOOL years will be included if made in the same tax year.**